



**AGUSAN DEL SUR STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY**  
 Bunawan, Agusan del Sur

**ANNUAL PROCUREMENT PLAN FOR FY 2014**

Code(PAP)	Procurement Program Project	PMO/End User	Mode of Procurement	Schedule for each Procurement Activity											Source of Funds	Estimated Budget(PhP)			Remarks/Brief Description of the Program/Project	
				Pre-Conference	Ads/Post of IB	Pre-bid Conference	Submission of Bids	Sub/Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	MOOE		Capital Outlay
	Repair of 5 units Typewriter	Admin	Np-Small Value											Jan.		MDS	3,500.00	3,500.00		Repair of 5 units Typewriter
	Computer Accessories	President's Office	NP-Small Value											Sept.		MDS	6,590.00	6,590.00		Computer Accessories
	Common Supplies	Admin Registrar	NP-Small Value											Jan.		MDS	1,600.00	1,600.00		Common Supplies
	Electrical Supplies	IEIS	NP-Small Value											Jan.		MDS	10,000.00	10,000.00		Electrical Supplies
	Printing of Flyers and Posters	OSA	NP-Small Value											Jan.		MDS	36,000.00	36,000.00		Printing of Flyers and Posters
	Hiring of Professional Audio System	VPAA	NP-Small Value											Mar.		MDS	13,970.00	13,970.00		Hiring of Professional Audio System
	Medals for Graduation	OSA	NP-Small Value											Mar.		MDS	2,640.00	2,640.00		Medals for Graduation
	Common Office Supplies	Registrar ICT	NP-Small Value											Feb.		MDS	44,710.00	44,710.00		Common Office Supplies
	Office and Other Supplies	Sports & Socio Cultural Affairs	NP-Small Value							Feb	Feb	Feb	Feb.	Feb.		MDS	92,750.00	92,750.00		Office and Other Supplies
	Building Materials	Admin	NP-Small Value							Feb	Feb	Feb	Feb.	Feb.		MDS	82,857.06	82,857.06		Building Materials
	Office Supplies	Security Services	NP-Small Value											Mar.		MDS	4,670.00	4,670.00		Office Supplies
	Building Materials	Graduate School	NP-Small Value											Feb.		MDS	12,986.33	12,986.33		Building Materials



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	Other Supplies & Materials	IE	NP-Small Value											May	MDS	47,390.00	47,390.00		Other Supplies & Materials
	Office Equipment	Admin	Public Bidding							Aug	Aug	Aug	Aug	Aug	MDS	684,695.00		684,695.00	Office Equipment
	Common Office Supplies	Registrar	NP-Small Value											Oct	MDS	10,000.00	10,000.00		Common Office Supplies
	Common Office Supplies	Reproduction	NP-Small Value							Jan	Jan	Jan	Jan	Jan	MDS	59,248.68	59,248.68		Common Office Supplies
	Other Supplies & Materials	Sports & Socio Cultural Affairs	NP-Small Value							Feb	Feb	Feb	Feb	Feb	MDS	96,250.00	96,250.00		Other Supplies & Materials
	Office Supplies	President's Office	NP-Small Value							Oct	Oct	Oct	Oct	Oct	MDS	50,300.00	50,300.00		Office Supplies
	Other Supplies & Materials	Sports & Socio Cultural Affairs	NP-Small Value											Feb	MDS	40,272.00	40,272.00		Other Supplies & Materials
	Other Supplies & Materials	Sports & Socio Cultural Affairs	NP-Small Value											Feb	MDS	7,107.00	7,107.00		Other Supplies & Materials
	Common Office Supplies	BOT Office	NP-Small Value											Feb	MDS	3,890.00	3,890.00		Common Office Supplies
	Common Office Supplies	Newsletter	NP-Small Value											Feb	MDS	27,675.76	27,675.76		Common Office Supplies
	Other Supplies & Materials	General Services	NP-Small Value											Mar	MDS	18,720.00	18,720.00		Other Supplies & Materials



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	Office Equipment & Supplies	Physical Plant	NP-Small Value												Jan		MDS	39,285.00	39,285.00		Office Equipment & Supplies
	Office Equipment	Supply Office	NP-Small Value												Mar		MDS	36,000.00	36,000.00		Office Equipment
	Common Office Supplies	Registrar	NP-Small Value												Apr		MDS	10,000.00	10,000.00		Common Office Supplies
	Fuel, Oil and Lubricants	Supply	NP-Small Value												Jan-Dec		MDS	800,000.00	800,000.00		Fuel,Oil and Lubricants
	<b>Sub-total</b>																	<b>2,243,106.83</b>	<b>1,558,411.83</b>	<b>684,695.00</b>	
	Office Supplies	Registrar ICT	NP-Small Value												Feb		STF	44,710.00	44,710.00		Office Supplies
	Office & Other Supplies	Physical Plant	NP-Small Value												Jan		STF	39,285.00	39,285.00		Office & Other Supplies
	Office Equipment	Supply Office	NP-Small Value												Jul		STF	25,000.00	25,000.00		Office Equipment
	Office Supplies	Registrar	NP-Small Value												Feb		STF	7,502.40	7,502.40		Office Supplies
	Other Supplies for Graduation	OSA	NP-Small Value												Feb		STF	25,785.00	25,785.00		Other Supplies for Graduation
	Gravelling of Screenhouse & Greenhouse Area	Screenhouse Greenhouse	NP-Small Value												Oct		STF	11,125.00	11,125.00		Gravelling of Screenhouse & Greenhouse Area
	Office Equipment	Budget	NP-Small Value												Jul		STF	10,780.00	10,780.00		Office Equipment
	Hiring of Professional Audio & Lights System for Charter Day	Sports & Socio Cultural Affairs	NP-Small Value												Feb		STF	19,019.00	19,019.00		Hiring of Professional Audio & Lights System for Charter Day
	Office Supplies	Reproduction	NP-Small Value												Jan		STF	59,249.36	59,249.36		Office Supplies



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				Pre-Conference	Ads/Post of IB	Pre-bid Conference	Submission of Bids	Sub/Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	MOOE		Capital Outlay	
	Office Equipment	Supply Office	NP-Small Value												Mar		STF	36,000.00	36,000.00		Office Equipment
		President's Office																			
	Classroom Supplies	ICT	NP-Small Value												May		STF	6,000.00	6,000.00		Classroom Supplies
	Building Materials	Water System	NP-Small Value												Jul		STF	32,487.35	32,487.35		Building Materials
	Study Center	Admin													Sep		STF	236,953.57	236,953.57		Study Center
	Building Materials	COA Office								Jul	Jul	Jul	Jul	Jul			STF	24,419.95	24,419.95		Building Materials
	<b>Sub-total</b>																	<b>578,316.63</b>	<b>578,316.63</b>	-	
	Other Supplies for Swine Project	Swine Project	NP-Small Value												Nov		RF	23,614.40	23,614.40		Other Supplies for Swine Project
	Supply for Swine Project	Swine Project	NP-Small Value												Nov		RF	3,900.00	3,900.00		Supply for Swine Project
	Supply for Poultry Project	Poultry Prod.	NP-Small Value												Nov		RF	7,920.00	7,920.00		Supply for Poultry Project
	Other Supply for Poultry	Poultry Prod.	NP-Small Value												Dec		RF	1,800.00	1,800.00		Other Supply for Poultry
	Supply for Poultry Project	Poultry Prod.	NP-Small Value												Jan		RF	8,281.80	8,281.80		Supply for Poultry Project
	Supplies & Materials for Swine Project	Swine Project	NP-Small Value												Jan		RF	22,080.00	22,080.00		Supplies & Materials for Swine Project
	Equipment for General Services	General Services	NP-Small Value							Feb	Feb	Feb	Feb	Feb			RF	50,400.00	50,400.00		Equipment for General Services
	Supply for Poultry Project	Poultry Prod.	NP-Small Value												Feb		RF	2,640.00	2,640.00		Supply for Poultry Project
	Supply for Swine Project	Swine Project	NP-Small Value												Feb		RF	25,188.40	25,188.40		Supply for Swine Project



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				Pre-Conference	Ads/Post of IB	Pre-bid Conference	Submission of Bids	Sub/Open of Bids	Bid Evaluation	Post Qualification	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	Capital Outlay		
	Supplies & Materials for Poultry Project	Poultry Prod.	NP-Small Value								Feb	Feb	Feb	Feb	Feb		RF	54,192.00	54,192.00		Supplies & Materials for Poultry Project
	Supply for Swine Project	Swine Project	NP-Small Value											Nov			RF	30,919.00	30,919.00		Supply for Swine Project
	Supplies & Materials for Aquaculture Project	Aquaculture Production	NP-Small Value											Feb			RF	24,816.00	24,816.00		Supplies & Materials for Aquaculture Project
	Construction Materials for Tilapia Production	Tilapia Production	NP-Small Value											Apr			RF	12,727.00	12,727.00		Construction Materials for Tilapia Production
	Supply for Swine Project	Swine Project	NP-Small Value											Mar			RF	21,719.70	21,719.70		Supply for Swine Project
	Supplies & Materials for Tilapia Project	Tilapia Production	NP-Small Value											Feb			RF	4,575.00	4,575.00		Supplies & Materials for Tilapia Project
	Repair of Study Table	IA	NP-Small Value											June			RF	14,352.63	14,352.63		Repair of Study Table
	<b>Sub-total</b>																	<b>309,125.93</b>	<b>309,125.93</b>	<b>-</b>	
	Electrical Supplies for IEIS	IEIS	NP-Small Value											Mar			FF	15,000.00	15,000.00		Electrical Supplies for IEIS
	Printing of The Durian Hagdan Folio	School Publication	NP-Small Value							Aug	Aug	Aug	Aug	Aug			FF	98,300.00	98,300.00		Printing of The Durian Hagdan Folio
	ICT Supplies	ICT	NP-Small Value											Jan			FF	12,760.00	12,760.00		ICT Supplies
	Supplies & Materials for Small & Large Ruminants	Small & Large Ruminants	NP-Small Value											Jan			FF	8,370.00	8,370.00		Supplies & Materials for Small & Large Ruminants
	Electrical Supplies for ICT	ICT	NP-Small Value											Mar			FF	1,480.00	1,480.00		Electrical Supplies for ICT
	ICT Supplies	ICT	NP-Small Value							Oct	Oct	Oct	Oct	Oct			FF	70,460.00	70,460.00		ICT Supplies
	Medical Supplies	School Clinic	NP-Small Value											Jul			FF	46,147.00	46,147.00		Medical Supplies



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	Medical Supplies & Materials	School Clinic	NP-Small Value												Jun		FF	9,388.00	9,388.00		Medical Supplies & Materials
	Supplies & Materials	Sports & Socio Cultural Affairs	NP-Small Value								Feb	Feb	Feb	Feb	Feb		FF	85,664.00	85,664.00		Supplies & Materials
	Supplies & Materials	NSTP	NP-Small Value												Apr		FF	10,030.00	10,030.00		Supplies & Materials
	Laboratory Supplies and Equipment	Biology Lab,	NP-Small Value								May	May	May	May	May		FF	301,334.00	301,334.00		Laboratory Supplies and Equipment
	Study Chairs and Monoblock Chairs (Plastic)	IE, IE, IEIS	NP-Small Value								Jun	Jun	Jun	Jun	Jun		FF	372,200.00	372,200.00		Study Chairs and Monoblock Chairs (Plastic)
	Ramp for Disabled	Library	Np-Small Value								Jun	Jun	Jun	Jun	Jun		FF	86,725.49	86,725.49		Ramp for Disabled
	Computer System	ICT	Np-Small Value								Jul	Jul	Jul	Jul	Jul		FF	80,000.00	80,000.00		Computer System
	<b>Sub-total</b>																	<b>1,197,858.49</b>	<b>1,197,858.49</b>	<b>-</b>	
	Building Materials	Admin	NP-Small Value												Feb		IGP	132,714.01	132,714.01		Building Materials
	Painting Materials	General Services	NP-Small Value												Nov		IGP	7,100.00	7,100.00		Painting Materials
	Machining & Allignment of Propeller Shaft Isuzu-4BE1	Motorpool	NP-Small Value												Oct		IGP	2,000.00	2,000.00		Machining & Allignment of Propeller Shaft Isuzu-4BE1
	Purchase of Transmission Assembly (ISUZU 6BF1)	Motorpool	NP-Small Value								Dec	Dec	Dec	Dec	Dec		IGP	65,000.00	65,000.00		Purchase of Transmission Assembly (ISUZU 6BF1)
	Purchase of Rice Seeds	Commercial Rice Prod.	NP-Small Value												Apr		IGP	7,800.00	7,800.00		Purchase of Rice Seeds



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	Purchase of Rice Seeds	Rice Prod.	NP-Small Value												Jan		IGP	22,800.00	22,800.00		Purchase of Rice Seeds
	Supplies & Equipment	General Services	NP-Small Value							Jan	Jan	Jan	Jan	Jan			IGP	137,800.00	137,800.00		Supplies & Equipment
	Repair of Elf SFF 230	Motorpool	NP-Small Value											Dec		IGP	18,500.00	18,500.00		Repair of Elf SFF 230	
	Farm Inputs for Oil Palm Project	Oil Palm	NP-Small Value							Feb	Feb	Feb	Feb	Feb			IGP	230,690.00	230,690.00		Farm Inputs for Oil Palm Project
	Farm Inputs for Oil Palm Project	Oil Palm	NP-Small Value											Feb		IGP	40,125.00	40,125.00		Farm Inputs for Oil Palm Project	
	Vehicle Spareparts and Painting Materials	Motorpool	NP-Small Value											Mar		IGP	9,405.00	9,405.00		Vehicle Spareparts and Painting Materials	
	Farm Chemicals for Rice Production	Rice Project	NP-Small Value											Feb		IGP	26,250.00	26,250.00		Farm Chemicals for Rice Production	
	Supplies & Materials	Motorpool	NP-Small Value											Jan		IGP	10,075.00	10,075.00		Supplies & Materials	
	Supplies & Materials	Mechanical Dryer	NP-Small Value											Nov		IGP	11,940.00	11,940.00		Supplies & Materials	
	Supplies & Materials	Motorpool	NP-Small Value											Mar		IGP	21,742.00	21,742.00		Supplies & Materials	
	Farm Chemicals	Commercial Rice Prod.	NP-Small Value							Sept	Sept	Sept	Sept	Sept			IGP	52,900.00	52,900.00		Farm Chemicals
	Spareparts	Motorpool	NP-Small Value											Mar		IGP	29,550.00	29,550.00		Vehicle Spareparts	
	Office Equipment	Admin	NP-Small Value							Mar	Mar	Mar	Mar	Mar			IGP	99,990.00		99,990.00	Office Equipment (LED TV)
	Building Materials	Admin	NP-Small Value							Feb	Feb	Feb	Feb	Feb			IGP	64,278.23	64,278.23		Building Materials



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	Spareparts	Motorpool	NP-Small Value												Jan		IGP	14,225.00	14,225.00		Spareparts (Mudboat)
	Farm Chemicals	Corn Prod.	NP-Small Value												Apr		IGP	17,977.00	17,977.00		Farm Chemicals
	Corn Seeds	Corn Prod.	NP-Small Value												Apr		IGP	47,488.00	47,488.00		Corn Seeds
	Office Equipment	IEIS	NP-Small Value												Mar		IGP	10,000.00	10,000.00		Office Equipment
	Farm Chemicals	Corn Prod.	NP-Small Value												Apr		IGP	17,977.00	17,977.00		Farm Chemicals
	Office Equipment	Admin	NP-Small Value							Mar	Mar	Mar	Mar	Mar			IGP	236,400.00		236,400.00	Office Equipment
	Farm Inputs	Corn Prod.	NP-Small Value												Apr		IGP	10,176.00	10,176.00		Farm Inputs
	Farm Chemicals	Rice Prod.	NP-Small Value												Apr		IGP	4,650.00	4,650.00		Farm Chemicals
	Farm Chemicals	Oil Palm	NP-Small Value												Apr		IGP	46,650.00	46,650.00		Farm Chemicals
	Repair and Maintenance of	Motorpool	NP-Small Value							Jul	Jul	Jul	Jul	Jul			IGP	54,555.00	54,555.00		Spareparts
	Motor Vehicle	Admin	Public Bidding	Aug	Aug	Aug	Aug	Aug	Aug	Aug	Aug	Aug	Aug	Sep	Sep		IGP	1,400,000.00		1,400,000.00	Motor Vehicle
	Cabling Materials	ICT	NP-Small Value							Jul	Jul	Jul	Jul	Jul			IGP	341,370.00	341,370.00		Cabling Materials
	ICT Equipment and Supplies	ICT	NP-Small Value							Jul	Jul	Jul	Jul	Jul			IGP	329,750.00	329,750.00		ICT Equipment and Supplies
	<b>Sub-total</b>																	<b>3,521,877.24</b>	<b>1,785,487.24</b>	<b>1,736,390.00</b>	
	Science Laboratory	Sci. Lab	Public Bidding												Dec	Dec	GAA	3,599,994.92		3,599,994.92	Science Laboratory
	Building and Facilities																				Building and Facilities
	Construction of Gynasium	Admin	Public Bidding	Jul	Jul	Aug	Aug	Aug	Aug	Aug	Aug	Aug	Aug	Dec	Dec		GAA	3,188,961.00		3,188,961.00	Construction of Gymnasium
	(Phase I)																				(Phase I)
	<b>Sub-total</b>																	<b>6,788,955.92</b>		<b>6,788,955.92</b>	





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	<b>Grand Total</b>																14,639,241.04	5,429,200.12	9,210,040.92		

Prepared by:

**PRIMO T. ADEM**  
BAC Secretariat

Recommending Approval:

**AMELITA S. INDO**  
BAC Chair

Approved:

**JUARLITO V. GARCINES, Ph. D.**  
SUC President II